



# UMCOR

Global Ministries | The United Methodist Church

## UMCOR CLEANING KIT ASSEMBLY & SHIPPING INSTRUCTIONS

**Cost:** approximately \$75 per bucket

### Cleaning Kit Materials

- One five-gallon round bucket with re-sealable lid (14.35" h x 12.19" w x 12.19" d)
  - No screw lids
  - May be used, but must be free from all residual product
  - Advertisements on the outside acceptable
- One 32-64 oz. bottle liquid laundry detergent
- One 16-40 oz. bottle liquid concentrate household cleaner
  - No spray cleaners
- One 16-34 oz. bottle dish soap
- One 4-8 oz. pump spray air freshener (liquid, not gel)
- One 6-14 oz. pump spray insect repellent (pack of 10-20 wipes also acceptable)
  - Pump spray bottles must have protective covers
- One scrub brush
  - With or without handle
- 18 re-useable cleaning wipes
  - No terrycloth, microfiber or paper towels
  - Remove from packaging
- Five scouring pads
  - No stainless-steel pads with soap in them
  - Remove from packaging
- 36-50 clothespins
- One 50-100 ft. clothesline (cotton or plastic line)
- 24 roll of heavy-duty trash bags (33-45-gallon sizes)
  - Remove from packaging
- Five N95 particulate respirator dust masks (1-3 mm thickness)
  - No surgical masks
- Two pairs kitchen gloves
  - Durable for multiple uses
  - Remove from packaging
- One pair work gloves
  - Cotton with leather palm or all leather

**Assembly Directions** (see reverse side)



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## **Assembly Directions**

- All items must be new with the exception of the bucket and lid which may be recycled but must be clean and free of debris.
- All cleaning agents must be liquid form. No powders are accepted.
- If items have been omitted, label bucket. Please indicate which items are missing.

## **Important Notes**

- Sponges have been removed from the list of supplies due to the challenge of locating the non-cellulose sponges that prevent mildew. Non-cellulose sponges will be added to each bucket upon arrival at the affiliate warehouse.
- Do not include any personal notes, money or additional material in the kits.
- Contents of kits or the containers of kits should not be imprinted with cartoon characters, advertisements, religious, patriotic, military or camouflage symbols.

## **Packing & Shipping Instructions**

- Please send a single check to the Sager Brown Depot or the affiliate warehouse that will receive your donation of Cleaning Kits. The check amount should cover the total number of kits times \$3.00 for the cost of sponges and shipping. Do not place check inside the box of cleaning kits. Please mail under a separate cover. On the memo line, indicate that the funds are a donation to cover costs associated with relief supply kits.