

Full Legal Name (First, Middle, & Last): _____
Phone: _____ E-mail: _____
Street Address: _____ City, State, & Zip: _____
Mailing address (if different from above): _____

MUNSEY CHILDREN'S AND YOUTH MINISTRIES

SAFE SANCTUARIES POLICY HIGHLIGHTS

- No fewer than two adults (18 or older & out of high school) should be present in a gathering of one or more children (birth-6th grade) or youth (7th-12th grade) during any church-sponsored program, event, or ministry activity involving youth or children. If only one adult or two related adults in a children's or youth ministry activity, event, or program is present at any time during such program, event, or ministry activity, an adult "floater" will be present & will move unannounced in & out of all rooms where only one adult is present.
- No adult who has been convicted of child abuse (sexual, physical, or emotional) can volunteer to work with children or youth in any ministry-sponsored activity.
- Volunteers & staff persons working in ministry with children & youth must be at least two years older than any youth or child with whom they are working. Paid staff working with children must be 16 years of age or older. Paid staff working with youth must be 18 years of age or older.
- Adults should never be one-on-one with a child in a private setting. Adults who are with youth one-on-one should meet in public places. Doors should have windows where possible & should be left open if an adult is in a room with children or youth by themselves if the room does not have a window.
- Counseling sessions, undertaken by Munsey clergy, program staff, or volunteers with youth or children, will take place in a room with the door open throughout the counseling session.
- Any youth or children's program, ministry event, or activity will have advance notice to parents & guardians.
- Background checks are mandatory for all paid Munsey staff & beginning in 2012 for all volunteers with children & youth.
- Annual training on Safe Sanctuaries will be provided as part of orientation for the particular youth or children's ministry event or activity, such as Upward Basketball, Sunday School training, Youth volunteer training, VBS, etc.

Volunteer/Staff Covenant:

I have received & read Munsey's Safe Sanctuaries policy & will agree to & abide by all church policies regarding working in ministries with children & youth.

Signed _____ Date _____

VOLUNTEER/STAFF SELF DISCLOSURE HISTORY (Please answer 'yes' or 'no' & attach explanation for each yes.)

- * Have you ever been charged with a crime against children or other persons? _____
- * Have you ever been convicted of a felony crime? _____
- * Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance & care of children, youth or adults? _____
- * Have you ever been reviewed by church &/or secular bodies & been restricted from involvement with children, youth or adults or been restricted from involvement in children's/youth ministries? _____

I certify that the information I have provided is true & correct. I give permission to Munsey church to run reference & background checks. The reference reports & the below information will be kept confidential & under lock. Currently the reference company we are using is Protect My Ministry.

I hereby authorize & agree to the above. I further agree that I will hold those individuals & entities who respond to requests for information harmless for any information they provide as a result of such contact & release them from liability for the result of any such information. (An information pack on the reporting process & consumer rights to information is available for all who wish to have a copy).

Signature: _____ Date: _____

Full legal name: _____ Date & Year of Birth (MM/DD/YYYY): _____

Social Security # (needed for background check): _____

Driver's License #: _____ State of Issue: _____

*Revised March 2019